

Landaff Select Board Meeting
Landaff, NH
December 27, 2023
6 PM

Minutes

Present: Jenn Locke, Mary Beaudin, Harry McGovern, and Frances Day, Administrative Assistant

Meeting was called to order at 6:20 p.m.

Harry made a motion to accept the minutes as presented. Mary seconded.

Treasurer's Report was reviewed and signed.

Mary made a motion to approve the minutes of the December 14, 2023 meeting. Harry seconded.

Jenn asked that work sessions be scheduled for upcoming budget sessions to review the revenues and expenses over the last year. Mary made a motion to schedule revenue/expense review meetings for Wednesday, January 3, 2024 at 6:00 p.m. and Saturday, January 6, 2024 at 1:00 p.m. at the Town Hall. Jenn seconded and asked Fran to post appropriate notices.

Discussion then followed regarding upcoming training for election officials. It was agreed that members of the Select Board will complete this training via available on-line webinars.

Errol S. Peters delivered a petition signed by residents to the Select Board office on this date at 5:57 p.m. The petition is "to allow official ballot voting on all issues before the Town of Landaff on the second Tuesday of March". After review of same, Jenn requested that the number and names be confirmed and verified by the Town Clerk's office.

At 7:16 p.m. Jenn then made a motion to go into closed session for matters of personnel. Mary seconded.

At 7:36 p.m. the meeting returned to regular session.

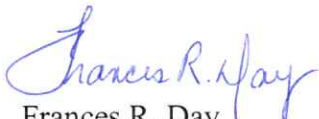
Harry then advised that as we were fast approaching the deadline for determining encumbered funds, he turned attention to the Highway Dept. and the proposal received from Blaktop, Inc. After some discussion, Jenn made a motion that the sum of \$66,667.68 be encumbered in accordance with a quote from Blaktop, Inc. for paving on Pearl Lake Rd. Seconded by Mary.

A discussion followed regarding the cyclical revaluation and Jenn made a motion to encumber the sum of \$18,400.00 to cover the cost of the first two years of the cyclical revaluation that have been already approved and raised by taxes. Mary seconded.

There being no further business to come before the Board, Mary made a motion to adjourn, seconded by Jenn.

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,


Frances R. Day

Jenn Locke

Harry McGovern


Mary Beaudin

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Present: Jenn Locke, Harry McGovern, Mary Beaudin, Jenn Locke and
Frances Day, Administrative Assistant

This meeting was called to order at 7:17 p.m. for matters of personnel.

The Board discussed with Administrative Assistant expectations for 2024 including salary increases. She will meet with coworkers to obtain individual signatures on required forms for personnel records.

At 7:35 p.m. Harry made a motion to return to regular session. Jenn seconded.

Respectfully submitted,


Frances R. Day

Jenn Locke



Harry McGovern


Mary Beaudin