

## **Select Board Meeting Minutes-November 25, 2020**

### **Present:**

**Selectwoman: Jennifer L. Locke (via zoom)**

**Selectman: Harry McGovern (via Zoom)**

**Selectwoman: Denise Cartwright (via zoom)**

**Gayle Clement Town Clerk (via zoom)**

**Jason Cartwright, Fire Chief (via zoom)**

The meeting was called to order at 7:05 PM. Since the meeting was through Zoom, roll call was taken.

Jennifer Locke asked Jason Cartwright to give an update on the workman's compensation claim on the fire department. Jason reported he followed up with the injured person and he stated he is fine, having no issues. Jason also reported that the accident happened when testing fire hose with the Lisbon department. It has been practice in the past for firefighters to stand on hoses to anchor them, but the rule now is not to stand on hoses, but to anchor them another way. This has been reviewed at a fire department meeting. Jenn asked for copies of the minutes of that meeting to keep on file with the incident report. Jason said he would provide something.

Jason also brought up the fire burn pit at the transfer station since it was recently discussed with Lisbon. He added that he uses the pit and he knows other who do, as well and he would hate to see it shut down. He even brought up the point that it is safer than many people burning on their own properties because it is supervised. Jenn thanks him for his time and suggestion. She added it may get discussed at Town Meeting. She also let him know that the fire department needs to let the select board know if any money is needed from the trustees soon to keep it on this year's books. The trustees need the request by the second week of December. Jason left at 7:15 PM.

Jennifer reported that there was nothing from the DRA portal yet concerning tax bills. Robyn told her that everything is in and she is waiting for Jamie to do a final check. Cayla is coming in this weekend so hopefully the tax bills will go out on Monday. Jennifer reminded the board they may have to come in for signatures this weekend.

Denise Cartwright made a request to review the M434 process at an upcoming meeting, Harry McGovern added that he wouldn't mind the review, as well. Possibly it will be discussed at the December 9<sup>th</sup> meeting.

Jennifer received a letter from the Department of Labor. She was expecting a technical report, but that's not what she received. She will call to make sure that what she received is all that's coming. She added the board needs to set up a Safety Committee including a supervisor and a town employee with equal standing, as well as two additional employees. They need to have quarterly meetings and keep track of policies. She added we should make our initial efforts next week. The representative from the Department of Labor liked our old Safety Manual, so it needs to be reviewed and updated.

On the Snowmobile Club issue, Jenn talked with a National Forest person and determined the class 6 section of Cobble Hill falls under National Forest control. She gave all the contact information to the Snowmobile Club.

Harry stated he spoke with Wayne Mardin recently and learned his wife had passed. He would like to send a card.

Jennifer heard back from the NHMA lawyer about selling land as a select board. It is a complicated procedure and will take more research. She also reported she is still working on the fire warden letter.

At 7:47 PM, Harry made a motion to adjourn, Jenn seconded it.

**There being no further business, the meeting adjourned at 7:47 p.m. The foregoing minutes were approved on December 30, 2020, by the following members of the Select Board:**

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**Jennifer L. Locke**

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**Harry McGovern**

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**Denise Cartwright.**