

Select Board Meeting Minutes-November 18, 2020

Present:

Selectwoman: Jennifer L. Locke (via zoom)

Selectman: Harry McGovern (via Zoom)

Selectwoman: Denise Cartwright (via zoom)

Administrative Assistant: Robyn Gilmartin

James Barnes

Josh Brooks

Brenda Dodge Planning Board Chair

Gayle Clement Town Clerk (via zoom)

Meeting began live and via zoom at 7:00 pm.

James Barnes and Josh Brooks came on behalf of the Stump Jumper Snowmobile Club. They are looking for clarity and permission from the Board about repairing a bridge on their trail that goes over Cobble Hill. The repair would involve putting a new top layer of pressure treated boards. The footings and beams are ok. The State Forestry informed them that they would have to get an engineer and replace the whole bridge. This part of the trail is believed to be on the class 6 road owned by the Town. The Board will look for clarity that the bridge is on class six road. The Board would like to have in place an agreement with the Snowmobile Club and their use of Town owned roads, research will be done to see if one already exists if not then one will be put in place.

Brenda Dodge informed the Board that the Planning Board has a hearing for Town Ordinance revisions on Tue December 8 at 7pm. The Articles for hearing will be posted and meeting will be posted. Jennifer Locke will help set up the meeting with zoom.

Brenda also brought a bill from Richard Lewis who helped with the Zoning Ordinances. The bill came in lower than was budgeted for by \$821.25, the Planning Board is asking that they encumber this amount to offset hearing costs. The Select Board unanimously approved the encumbrance.

Robyn forwarded to Brenda the Planning Board requested information on manufactured homes in Landaff.

Gale Clement discussed with the Board closing the Town Hall to appointment only, during the days of Tuesday and Wednesday for Town Clerks office. The Board unanimously agreed to restrict business at the Town to appointment only, no Hall rentals, and all Board meetings will be allowed with mask and social distance restrictions and public meetings will be conducted via zoom.

Town Clerk and Tax Collector will coordinate hours to avoid contact in their office.

The Select Board will be meeting via zoom until December 2 when they will reevaluate the COVID-19 situation and building closure.

The Board reviewed the MS434R report and the tax rate report. Robyn will submit several changes to DRA Thursday. Once final tax rate is available Board will sign and a Warrant will be forwarded to the Tax Collector.

Robyn will check with Lisbon on the zoom information for upcoming meeting with Landaff Select Board concerning transfer station.

The Select Board will request Fire Chief Cartwright attend the next Board meeting to follow up on a worker's comp claim by FD volunteer.

Jennifer Locke met with Department of Labor audit investigator for an initial inspection last week. The auditor will send a report of deficiencies for the Town to rectify. A second inspection will occur to check on rectifications. Several compliments were given to the Town Garage.

Jennifer Locke is continuing to work on a letter to Luc Pereault from Fire Warden division concerning the Town's Fire Warden appointments.

Jennifer has emailed Kyle from Plozdik and Sanderson for recommendations on capital asset depreciation.

Robyn will check to see if the grant for COVID-19 elections will cover electronics needed to zoom Town Meeting.

There being no further business, the meeting adjourned at 8:40 p.m. The foregoing minutes were approved on December 30, 2020, by the following members of the Select Board:

Jennifer L. Locke

Harry McGovern

Denise Cartwright.