

Landaff Select Board Meeting
Landaff, NH
November 15, 2023
6 PM

DRAFT

Minutes

Present: Jenn Locke, Mary Beaudin, Harry McGovern, and Frances Day, Administrative Assistant

Meeting was called to order at 6:12 p.m.

Minutes from the Nov. 1, 2023 meeting were reviewed and revised and will be approve at the next Select Board meeting.

The Board reviewed and discussed the DRA Sales Ratio Survey prepared by the Richard Dorsett, Assessor. Mary made a motion to accept and sign the study as presented. Harry seconded. The Motion was unanimously approved.

The Board then reviewed and signed the MS-1 -Summary Inventory of Valuation prepared by Richard Dorsett, Assessor. Select Board signed same and Fran will return to Richard for filing with the DRA.

Attention then turned to the recently received Woodsville Fire District 2023-24 contract. It appears that due to increased costs the per capita rate will be set at \$53.39 which will result in an increase in the annual fee. Jenn will draft a Warrant Article for the Town Meeting with regard to same for approval.

The 2024 Transfer Station Budget for the Tri-Towns was discussed. Fran was directed to contact the Town of Lisbon to inquire as to the adjustment the Town was to receive earlier of last year and confirm all payments made to-date.

The Board then discussed the Draft Annual Financial Report received from the auditors. In preparation for the 2023 audit, a letter was drafted and send to legal counsel for an update on any pending or settled litigation throughout the 2023 year. The audit will take place early next year.

Harry reviewed and signed several new Intents to Cut filed. The 2022 reports of wood cut have been filed and a tax yield bill sent to those involved.

Jeff Nute filed a highway inventory and a 2024 proposed budget for the department. The Select Board will review and discuss at the Nov. 29th meeting.

Fran noted that the Town needed to apply for a Town credit card for the Road Agent. Harry then made a motion that an application for a credit card be completed and forwarded to the Woodsville Guaranty Bank for the Road Agent. Jenn seconded. The Board approved. Fran will complete the process.

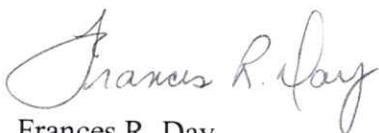
Fran explained she was recently contacted by Tim St. Onge of Consolidated Communications. Mr. St. Onge was bringing to the Town's attention that based on a 2020 Settlement Agreement, the Town was to pay Consolidated Communications the sum of \$4,274.00 as a "refund" for property taxes from 2012 through 2015. Fran stated that she had completed preliminary research and found a signed copy of the Settlement Agreement but nothing to indicate payment. Harry advised that a more thorough search be completed before a response is formulated.

Jenn explained that she is waiting for an answer from Jaime Dow at the DRA concerning the MS-434. Once any questions are answered, we will be able to make revisions and then submit for approval. It is possible that we could be looking at Friday to finalize the tax rate and proceed with printing the tax bills for mailing on Saturday. Fran will monitor the email and coordinate with both Richard Dorsett, Assessor and Bethany Carignan, Tax Collector regarding same.

There being no further business to come before the Board, Harry made a motion to adjourn, seconded by Mary.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,




Frances R. Day

Jenn Locke



Harry McGovern



Mary Beaudin