

## **Select Board Meeting Minutes-November 13, 2019**

**Present:**

**Selectman: Michael M. Ransmeier**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Administrative Assistant: Robyn Gilmartin**

**Gayle Clement (Town Clerk)**

Meeting called at 7:08

The Board met with Gayle Clement to discuss the upcoming election process. The Board has recommended that Gayle meet with Jen Cartwright, School Board Secretary, to discuss the roles each plays in the Town's election. Robyn will contact the Town Moderator, Judy Boulet, so she can participate in the conversation between the Town and School.

The 2019 Equalization certificate was signed by the Board.

Checks were signed.

The Board reviewed an email to the ZBA from the Town's attorney Bernie Waugh.

Robyn will check with Bart Mayer on the Utility Settlement payment due dates and also can we exchange money in lieu of taxes.

WB Mason has forwarded a price and payment options for replacing the copy machine in the Select Board office. Robyn will request a copy of the 48 month option/lease for continued review.

Minutes from 11/06 were revised.

Minutes from 10/30 were signed.

**There being no further business, the meeting adjourned at 9:00 p.m. The foregoing minutes were approved on November 20, 2019, by the following members of the Select Board:**

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**Michael M. Ransmeier**

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**Jennifer L. Locke**

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**Harry McGovern**