

Landaff Select Board Meeting
Landaff, NH
November 1, 2023
6 PM

Minutes

Present: Jenn Locke, Mary Beaudin, Harry McGovern, Frances Day, Administrative Assistant and Rhiannon Copithorne, Treasurer
Guests: Scott Champagne, Lisbon Select Board, Jason Cartwright, Fire Chief, Jeff Nute, Road Agent and John Barth, School Board

Meeting was called to order at 6:12 p.m.

Scott was in attendance to discuss the Lisbon Transfer Station and to answer questions relating to same. After reviewing the upcoming budget for same, Mary explained that costs were increasing and it appeared that the Landaff share of expenses would total 12% or approximately \$48,000.00 for the upcoming 2024 budget. Scott informed the Board that costs for trucking, oil, fuel, employee costs, refurbishing bailing machine, etc. have contributed to the increase. He then advised that he has been approached by several Bath residents regarding use of the Transfer Station and feels that there is a possibility to have Bath residents be given a permit or sticker for a fee for use of same. Scott also advised that the EMS contract will also be increasing from \$5,000 to \$10,000 for the upcoming year. Scott then left the meeting.

Jenn welcomed Jason to the meeting. Jason advised that he revised the Fire Department Handbook and awaits approval from the Select Board, as well as a review from legal counsel. He is planning on submitting the Fire Department's 2024 budget at the end of this month. He is currently looking into other grant opportunities such as, Mascoma Bank, as well as some micro grants that may be available. He advised that he has already made a request for money from the LVFD trust account. Jenn will confirm with Jaime Dow, DRA that funds can be withdrawn from the trust account before the end of the year and set aside for expense in the 2024 budget. The Board advised that new tires for the trucks are a maintenance item for budgeting purposes. Jason will attend the Board meeting on Nov. 29, 2023 to review the Fire Department 2024 budget. He advised that the Town received another grant for approximately \$35,000. At this time, Jason will work with the Treasurer to set up accounts for each of the various grants and keep track of all related expenses. Jason then left the meeting.

Jenn then asked the Treasurer if the Town has a date for the installation of e-banking capabilities. Rhiannon explained that she believes all this will take place in November as the Bank just recently made an overall change for its banking customers and most likely needs to iron out some of the quirks.

Jenn then asked Rhiannon to work with the Town Clerk with regard to last year's warrant article to help her manage her time through the end of the year. Jenn will draft a letter to the Town Clerk reminding her of the hours she has worked to-date. The Treasurer will be making all bank deposits with approval from the auditors. Rhiannon then explained that she is also in need of her own email address. Jenn will confirm that all email addresses are active. At this time, Rhiannon left the meeting.

John Barth was welcomed and explained that he was in attendance on behalf of the School Board. He advised that with winter's arrival both, sanding and plowing will need to be done at the Blue School. Prior to COVID, the Town took care of this for a fee of \$400/yr. John stated that the first bus arrives anywhere from 7 am to 7:15 am. He feels that the School should be plowed/sanded around 6:30 am. Jeff Nute, Road Agent, advised that he would make sure that the school was plowed and sanded. John stated that he will shovel and sand the walkways. Jeff will meet with John to take a look at what needs to be done.

John informed the Board that Molly Culver is going to apply for a safety grant similar to what the Town of Lisbon received for signs showing the speed of vehicles as they approach the Blue School. They will be placed at several points along the road where the school is located. Hopefully, this will encourage drivers to slow down somewhat. John asked that the Select Board write a letter in support of this safety project.

John also noted that he could not find any smoke detectors in the Town Hall at this time. The Select Board advised that they will look into same. John then left the meeting.

Jeff then advised that he just wanted to take this opportunity to go over a few things. He informed the Board that he recently hired a dump truck and excavator from Schofield. They were able to work on Cemetery and Gale Chandler Rds. He wanted to spread gravel before any possible freeze up.

Jeff advised that he has some money left from his paving account and would like to use those monies to buy more gravel to put down in other needed locations. He would like to tackle a section of Pearl Lake Rd. by Barrett Hill similar to what was done on Jim Noyes Rd. He is still working on the trucks and equipment and now has the plow ready to go.

He informed the Board that the culvert on Brill Rd. has been dug out. Jenn then asked about the condition of Moses Clark Rd. Jeff stated that he will need help to rebuild. He will need some gravel, some if the debris will need to be removed and hauled away and he will need a truck diver to be productive. He stated he thought that this road could possibly use a little more width to it. The Select Board approved the purchase of more gravel for this purpose. Jeff will also start working on plans to prioritize those roads that need the most work for future use. Jeff would also like to meet with the Board their Nov. 29, 2023 meeting to discuss the upcoming year's budget.

The Board then approved the minutes from October 18, 2023.

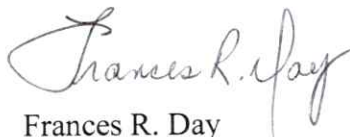
Mary will attend on behalf of the Select Board, the Grafton County Regional Redevelopment Annual meeting on November 16, 2024.

Fran reminded the Board that she is gathering all figures for contract ,i.e., Primex and Health Trust, Transfer Station, Ambulances, etc. which will be needed for the upcoming 2024 budget discussions.

There being no further business to come before the Board, Harry made a motion to adjourn, seconded by Mary.

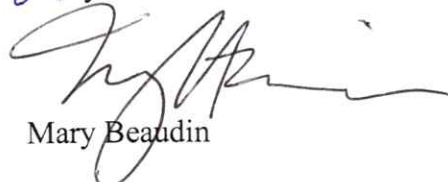
The meeting was adjourned at 8:27 p.m.

Respectfully submitted,


Frances R. Day

Jenn Locke


Harry McGovern


Mary Beaudin