

Select Board Meeting Minutes-October 14, 2020

Present:

Selectwoman: Jennifer L. Locke

Selectman: Harry McGovern

Selectwoman: Denise Cartwright

Administrative Assistant: Robyn Gilmartin

Andy Brackett, Road Agent

Gayle Clement, Town Clerk.

Meeting began live and via zoom at 7:10 pm.

Andy Brackett gave his report for the Highway Department. Several roads have been graded due to minor rain damage. Winter sand and equipment preparations are underway. The Board discussed State Road issues, Andy will relay these concerns to Jeff, local State Foreman.

Dead River will be at the Hall Thursday to turn on the pilot for the heater in the Town Clerk's office.

Robyn will call Jeff McKay to see about getting the furnace serviced.

The Board discussed Budgets. Department heads will be requested to have budgets ready the first week of December. Budget Hearing is planned for 2nd week of January.

The Board reviewed and approved Health Trust healthcare premiums for 2021. Robyn will draft an agreement of benefits for Andrew Brackett to be signed.

A building permit for Kohler's was approved and signed.

Denise Cartwright reported from the Planning Board. The Planning Board in updating the Town's Ordinances has asked if the Town has an attorney, to which the Select Board responded no. The Planning Board will be preparing for hearings related to the new Ordinances. By request Robyn will try and find the % of manufactured homes in Landaff.

An inquiry was made about Town owned property on Route 112, 4.8 acres and if the Town would be selling it. The Board discussed and will look into the process of selling and what it will entail.

The Board discussed getting a new computer for the Town Garage. This will be looked into.

Harry McGovern will contact Scott Santy of Country Comfort Wood to get an update on the special exception application for that business.

The Board discussed the Annual Audit from Plodzick and Sanderson. Audit comments were reviewed. Some adverse comments have already been rectified; others need additional research. Jenn Locke will contact NHMA on Capital Asset guidance.

The Board discussed problems with Avitar, the Tax Collector program and corrections needed on erroneous tax liens. Robyn will work with The Tax Collector to help fix the issue. Robyn will request Cayla, Tax Collector, attend next Board meeting so the Board can check in.

Robyn updated the Board on the Worker's Comp. claim by a Fire Department member. She worked Chief Cartwright to get the necessary info needed.

There being no further business, the meeting adjourned at 9:00 p.m. The foregoing minutes were approved on October 21, 2020, by the following members of the Select Board:

Jennifer L. Locke

Harry McGovern

Denise Cartwright.