

## **Selectmen Meeting Minutes-October 3, 2018**

### **Present:**

**Selectmen: Errol S. Peters**

**Selectman: Michael M. Ransmeier**

**Selectwoman: Jenn L. Locke**

**Administrative Assistant: Robyn Gilmartin**

**Reggie Lavoie: Trustee of the Trust Fund**

**Mike Ball: Fire Warden**

**Jason Hudson:0**

**James Santaw: VFD**

**Gayle Clement: Town Clerk**

### **OPEN SESSION:**

The Selectmen began their normally scheduled meeting at 7:05 p.m.

**Reggie Lavoie** had come to check the approval status of his request for funds to cover trainings that were previously free but as of this year will cost \$75, since this was unpredicted it wasn't budgeted for. The Board has approved to use Town funds for this year, next year a proposal for the budget to pay for two people to attend will be presented. Also Reggie has suggested we have two alternates on the Board of Trustees planned in the future.

**Capital Reserve** has two small funds presently (\$125 and \$5.76) Reggie has discussed with DRA and a warrant article will need to be adopted in order to dismantle these accounts as well as reallocate. The remainder of the Septic Capital Reserve (roughly \$4800) is in this situation also.

**Deputy Fire Warden Position**, Mike Ball has brought requests and qualifications for James Santaw and Matt Yeramian for the positions. Errol Peters motioned to accept Mike, James and Matt for the position, Michael Ransmeier seconded, motion approved. Funds for these positions are not allocated in the 2018 budget, a warrant article will be presented for 2019 and future years. Mike will bring paperwork to be signed by the Selectmen and the proposed applicants to the next meeting.

Dry fire hydrants, Mike Ball inquired about the possibility of adding dry hydrants to the town. Information was given that we already have three in place that have continually plugged up and have rendered impractical.

**Cancellation of Fine**, the Selectmen have signed a notice of cancellation for violation 703 of the Landaff Zoning Ordinance dated Sept 14, 2016, for 260 Rabbit Path Rd. Robyn will record this with the GC Registry of Deeds.

**New heater for Town Offices**, Gayle Clement has asked The Board for a new heating device for her downstairs office. The one currently there has had ongoing problems and is very outdated. Approval was given to look into pricing to replace. Concern for heat in upstairs office has also been addressed. This office has no current system separate from other zones in the building. Robyn will look into some possibilities and present it to The Board.

Checks were signed.

**Permission for Mr. McGuire** to use the Town Building Oct 13, 2018 was approved and signed.

Information on Halloween events was requested by WMUR. Robyn will forward this to the VFD as they are the ones who put this event together.

**An outline of the memberships** and personnel policy for the VFD were presented via email to The Board from Jason Cartwright. Robyn will set up separate accounts payable for the VFD, to help with the Town Report and budgeting.

Sept 19, 2018 amended minutes were approved and will be signed next week.

**Driving record checks and background checks** were discussed for volunteers and paid employees. Dates for current volunteers and employees will have a date set to complete. Thereafter checks will be done every five years with the exception of new hirers who will be checked at the time of their hire as well as the five year rotation.

Michael motioned to adjourn the meeting at 8:40, motion approved.

**There being no further business, the meeting adjourned at 8:40 p.m. The foregoing minutes were approved on October 17, 2018, by the following members of the Board of Selectmen**

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**Errol S. Peters**

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**Michael M Ransmeier**

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**Jennifer Locke**