

## **Selectmen Meeting Minutes-September 26, 2018**

### **Present:**

**Selectmen: Errol S. Peters**

**Selectman: Michael M. Ransmeier**

**Selectwoman: Jenn L. Locke**

**Administrative Assistant: Robyn Gilmartin**

**Jason Huter, Forest Ranger**

**Mike Ball, Assistant Fire Chief**

**Jason Cartright, Fire Chief**

**Andy Brackett, Town Foreman**

**Kevin Shoffield**

**Dale Locke**

### **OPEN SESSION:**

The Selectmen began their normally scheduled meeting at 7:04 p.m.

**Forest Ranger, Jason Huter** will be covering Grafton as well as Coos County until a replacement is found for Grafton. He has come to make a recommendation that the Town consider appointing 2-3 responsible deputies. Their purpose would be to issue fire permits accordingly as well as help in other situations as needed under his direction. These would be paid positions on a per diem basis, paid for in part by the town with the remaining percentage by the state. There will be training requirements. This would be a spring-fall position. Assistant fire Chief Mike Ball will forward recommendations to the Selectmen.

**Jason Cartright** inquired about the Fire Dept budget, Robyn will forward him a copy of the Fire Dept expenditures. He also asks if they can use funds from their Capital Reserve Account as some gear needs to be updated as well as some new purchases. After some discussion the Selectmen approved the release of monies for updated equipment as well as new equipment pending official quotes.

**The VFD** continue to develop a policy manual, Robyn will forward any pertinent policies. The Board requests a list of members and trainings attended. The Selectmen have requested a list of the VFD members as well as their training logs.

**Kevin Shoffield** has come to ask for permission to dig test pits for the VFD septic, Selectmen give permission for test pits. Michael brought up a concern on the septic design, will it be a safe system for the PFOA's that occur with chemicals used. This will be discussed more at a later time.

**Andy Bracket**, in reviewing his expenditures has questioned the amount spent on sand and gravel, Robyn will look into the books to clarify each amount. Also questioned by the Board was the bookkeeping for the new grader purchase. Robyn has asked Heidi about this and we are waiting on the auditors to be sure it is registered correctly.

Repairs to the backhoe are needed, Andy will get costs for repair. He will also be doing more road repairs before winter. Additionally, repairs to the garage door will be looked into for costs. They will also be making needed repairs to the wing plow.

Heat in the office of the town garage has been confirmed to cost \$2750 by Jeff McKay. Andy has been approved to schedule the installation.

**Robyn** has reported that the single exterior window in the Selectmen's office comes off the tracks and needs to remain locked.

No motion light for handicap ramp has been put in place. Robyn will look into finding an electrician.

A letter concerning the **Reis house sale** has been forwarded to the Board. Michael will be putting together a response.

**Dale Locke** gave the school report.

Minutes were signed from September 5th and 12<sup>th</sup>.

Policies, Robyn will check with surrounding town's policies for ideas to develop ours.

9:30 Michael moves to adjourn meeting, All seconded, meeting adjourned.

**There being no further business, the meeting adjourned at 9:30 p.m. The foregoing minutes were approved on October 17, 2018, by the following members of the Board of Selectmen**

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**Errol S. Peters**

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**Michael M Ransmeier**

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**Jennifer Locke**