

## Select Board Meeting Minutes-September 25, 2019

**Present:**

**Selectman: Michael M. Ransmeier**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Administrative Assistant: Robyn Gilmartin**

**Steve Allen Town Assessor**

**Andy Brackett**

Meeting began at 7:05 pm

Checks were signed.

**Steve Allen came tonight to verify that the MS-1 has been completed and to have it signed by the Board. The Board inquired from Steve if there is a need for building permits on decks. Steve and the Board agreed that permits would be required for decks.**

Andy Brackett has reported from the **Highway Department** that both trucks have now been state inspected, the F350 required additional work to be inspected, including spot painting and a new fender. Andy will look into some state offered options for engineering help on bridges needing repair. Andy will be off October 21-25, Tom Blowey will be covering.

The **MS 434 preliminary report** for the DRA has been submitted.

Robyn will contact members of the **Zoning Board to begin preparation for Special Exception Hearing involving The Country Comfort Firewood business.**

The Board has received three applications for the anticipated Country Comfort Firewood Special Exception hearing, the **application from the Curtain Rod property will be sent back for a signature from that property owner.** Robyn will put together hard copies of the applications, Zoning Ordinance, and maps with abutters concerned in this process for forwarding to Attorney Waugh.

Robyn was notified by Rick Evans from the DRA that a **bond is needed** for the Timberwolf timber operation. Robyn will contact Timberwolf to get that set up.

Cayla Tetrault, the Town's new Tax Collector assistant, started work this last week.

Robyn will call WB Mason about getting the **copier serviced.**

Robyn reported that certain heat zones keep coming on in the Town Hall. Thermostats have been checked and are turned down as needed. She will call **Jeff Mckay to service the furnace** and to look into the problem.

Trustees of the Trust Funds meeting minutes were reviewed.

The Treasurer's Report was signed.

Minutes from September 11 were signed.

Minutes from September 18 were revised.

**There being no further business, the meeting adjourned at 9:00 p.m. The foregoing minutes were approved on October 9, 2019, by the following members of the Select Board:**

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**Michael M. Ransmeier**

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**Jennifer L. Locke**

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**Harry McGovern**