

Select Board Meeting Minutes-July 22, 2020

Present:

Selectwoman: Jennifer L. Locke

Selectman: Harry McGovern

Selectwoman: Denise Cartwright

Administrative Assistant: Robyn Gilmartin

Gayle Clement (Town Clerk)

The meeting began at 7:10 pm at the Town hall and via Zoom.

A pistol permit was signed for Fay Richardson.

The election workers have a meeting Thursday July 23, 2020 to discuss safety precautions for elections and workers.

Denise Cartwright will work with of the School Reopening Committee to represent the Select Board.

The Trustees have inquired about any near future plans for several capital reserve accounts including the Transfer Station Capital Reserve and the Culvert Capital Reserve. With nothing foreseeable they will transfer those accounts to a higher rate for a year.

The Board has agreed to use the PA-28 inventory form this year, due to Gayle Clement's input on census data. We will monitor the use this year and reevaluate next year.

Minutes from July 15 were revised and approved.

The Board discussed some options for preventing mail in mailbox from getting wet. This is a concern with mail in ballots as well as tax checks.

Robyn will check with Lori Williams on the Hall cleaning.

Robyn will inform Joe Wigget and the ZBA that the Select Board has sent a letter requesting an update from Scott Santy of Country Comfort Fire Wood for their special exception.

Robyn notified the Board that the door handle on the upstairs entrance to the Hall is worn and sticking.

The Board discussed the Class 6 section of Hawthorn Rd and alterations done by Mr. Putnam. A letter was drafted to send to Mr. Putnam, Robyn will send it out this week.

Generator quotes from Royal Electric and JA Corey were reviewed. The Board will be looking to have a 1000 propane tank buried. A motion was made by Denise Cartwright to award bid to JA Corey, this motion was seconded by Harry McGovern.

The Board looked to surrounding Town's to see how they manage their Fire Warden position. The Board has decided to return to the practice of the Fire Chief being the Warden and will draft

a policy reflecting this decision. A letter was drafted to Mike Ball who is currently Fire Warden to let him know the Board's decision.

Two building permits were submitted for review. Lloyd Donnellan was approved, Tim Gauthier will need to submit a drawing of his plan, Robyn will notify him of this.

There being no further business, the meeting adjourned at 9:50 p.m. The foregoing minutes were approved on July 29, 2020, by the following members of the Select Board:

Jennifer L. Locke

Harry McGovern

Denise Cartwright.