

Landaff Select Board Meeting
Landaff, NH
July 21, 2021
6 PM

Minutes

Present: Harry McGovern, Jennifer Locke, Denise Cartwright and Frances Day, Administrative Assistant, Jason Cartwright, Fire Chief
Zoom: Gayle Clement

Harry then called the meeting to order at 6:10 p.m. Roll was taken.

Jason Cartwright, Fire Chief, also attended this meeting. The Fire Chief requested use of the Town Hall and property for Landaff Old Home Day on Aug. 21, 2021. They are looking to having a dinner in the hall later in the day. The Back Shed Band will be performing. Jenn and Denise advised the Chief about the recommended limits regarding use of the hall including masks and spacing. Some focus was on use of tables outside, borrowing pop-ups, etc. Jenn restated that we need to stay as close as we can to the recommendations. Chief would look into insurance as this was a Town event. Denise made a motion to allow the LVFA to host this event on town property. Harry seconded. Jenn recused herself due to being a member of the executive board of the LVFA. The action was moved and accepted.

The Chief also wanted to inform the Board about the pagers he still needs and is looking into purchasing. He needs approximately 5 pagers and will purchase and submit bill in the near future. This cost will come from the LVFD Trust Fund Account. He wanted us to be aware that we could see the bill before the LVFD.

On another matter, he gave the Board money that was donated to the LVFD. The Board accepted the \$185.00 in money for the car that was donated to the FD to be used for FD activities. Jenn made a motion and Denise seconded to accept the \$185.00 donation and for the funds to go to the Treasurer and then a check will be issued to the LVFD Trust Fund.

Lastly, the Chief wanted to be sure that the Board follow-up with any e-mail received from FEMA.gov grant system, as he has applied for a grant and hopes to hear soon.

John Wright joined the meeting to make sure that we received information on the broadband committee. John stated on July 18, 2021, he forwarded an e-mail to the Board with an attachment to be completed by September or later. He then asked that the Board reach out with any questions or concerns or updates.

Discussion about keeping Bergeron Bookkeeping through the next quarter while we work on

process and information. Motion was made by Denise and seconded by Jenn that we continue. It was accepted by all.

The minutes from the prior meeting of July 14, 2021 as drafted were reviewed and revised. Fran will make the necessary corrections and forward to the Board for review prior to next meeting.

At 8:22 p.m. a motion was made by Denise and seconded by Harry to go into closed session to discuss personnel matters. Closed session ended at 8:41 p.m.

Jenn provided a brief update on the ZBA hearing on July 20th.

The Select Board discussed an email from Joe Craig regarding the status of a town road and a large rock on the state road. Denise will email a response to Mr. Craig and Harry will contact the Road Agent and the DOT.

Fran reminded the board that she will be out of the office for the next two weeks. The Select Board will hold hours on Wednesday from 3 to 5 while she is out. Jenn will follow up on phone calls and emails. Gayle will check the mail.

Jenn made a motion to adjourn at 8:56 p.m., and Denise seconded it. The meeting adjourned.

Respectfully submitted,
Fran Day



Harry McGovern



Denise Cartwright



Jennifer Locke



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Minutes of Closed Meeting

Present: Harry McGovern, Jennifer Locke, Denise Cartwright and Frances Day, Administrative Assistant

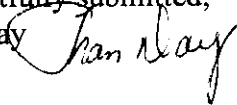
Harry called the meeting to order at 8:22 p.m. Roll was taken. The zoom link was closed and Gayle left the meeting.

Select Board checked in with new personnel to see how the job is going. The meeting allowed for questions and issues to date to be discussed. The job description for Select Board Administrative Assistant was discussed and started.

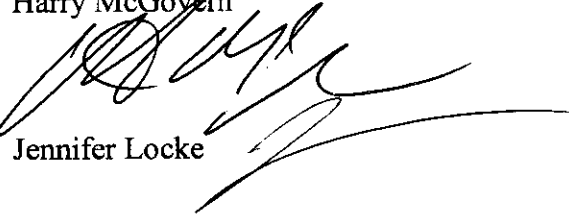
Motion made by Denise and seconded by Jenn to adjourn this closed session at 8:41 p.m.

This meeting went back into open session.

Respectfully submitted,
Fran Day



Harry McGovern



Jennifer Locke

Denise Cartwright

