

## **Select Board Meeting Minutes-June 26, 2019**

**Present:**

**Selectman: Michael M. Ransmeier**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Administrative Assistant: Robyn Gilmartin**

**Marilyn Booth**

**Richard Sagar**

**Gayle Clement**

Checks were signed.

Marilyn Booth and Richard Sagar came to express concern on a possible building of a home on a lot abutting both. The Select Board has not received a building permit yet. Robyn will email Marilyn and Richard copies of the Subdivision Ordinance.

Marilyn Booth, on generator grant, the Town will need to update its emergency operation plan. Marilyn has agreed to take on this project along with others from Town.

The Board has reviewed and revised the job description for the tax collector. The Select Board has conferred with Mark Secord, the current tax collector, and will be placing an ad in the paper for an assistant tax collector. This will give Mark time to prepare the new incumbent for his position upon his departure.

A tax lien was presented to the Board for signing. Mark Secord will be attending the next Board meeting to address questions from the Board.

A question has come concerning renting the hall for an event. Does the Town allow grills to be used when renting hall? The Board responded for a grill to be permissible it must be kept 25 feet away from any building and a waiver will need to be signed relieving the Town from any liability from the grill. Robyn will draft the waiver for approval next week.

The Board reviewed state driveway permit, approved by the state.

A question from the Trustees was addressed concerning Articles 3 and 4 in the School portion of the Town Report, and how they are paid. Robyn will contact the SAU for clarity.

Last week's minutes were revised.

Melissa Hamlett's wetlands permit was approved by the State, the Board reviewed.

The NHMA was contacted regarding driveway culverts and their maintenance. NH State Law provides that driveway culverts are the responsibility of the property owner. Robyn will send a notice through the Ledger and the website reminding property owners that summer is the time to make sure culverts are cleaned and maintained.

Harry McGovern received a complaint on the condition of Sym Noyes Rd; it's in need of some grading and gravel. Robyn will relay the message to the highway department.

Country Comforts Firewood's and Connecticut River Concept's letters were revised and completed. Robyn will send them out.

**There being no further business, the meeting adjourned at 9:00 p.m. The foregoing minutes were approved on July 24, 2019, by the following members of the Select Board:**

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**Michael M. Ransmeier**

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**Jennifer L. Locke**

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**Harry McGovern**