

## **Select Board Meeting Minutes-June 3, 2020**

### **Present:**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Selectwoman: Denise Cartwright**

**Administrative Assistant: Robyn Gilmartin**

### **Gayle Clement (Town Clerk)**

Meeting began virtually via zoom at 7:00pm.

Checks were signed.

An intent to cut was signed for Janet Ray and Dave Ferony.

The Board had further discussion on opening the Town Buildings. Jennifer will make a notice for the doors and to forward to the Ledger as well as the Town website, the Grange sign will also be changed.

It will be stated that no less than 10 people in the building at a time, employees will wear masks and guests will be asked to wear them as well and social distancing is required. Hall will keep a supply of masks, sanitizer and soap. And any business that can be conducted through mail should be done so to reduce the foot traffic.

The Board is looking into alternative scenarios for holding larger meetings. Denise will contact the Planning Board to discuss zoom options for their upcoming hearing.

Harry will reach out to the Health Department for recommendations on holding meetings.

A landowner in Town asked about four wheelers on class 6 roads, at this time the Town prohibits four wheelers on Town roads including class 6. Robyn will forward the answer.

The Board has drafted a letter to address the disruption of the class 6 portion of Hawthorn Rd. The letter gives them until June 15 to repair the damage. It will be forwarded to the Logger certified mail.

A letter will be drafted to Presby as owner of property on Acres rd as well as his present renter of this property, this will address the need for a business permit if business is conducted in the commercial zone.

The Board readdressed Deb Browns complaint about the cars and activities at the end of Gale Chandler Rd. Harry spoke with the State Police and they recommend we notify Lisbon PD so they can address it when they see any occurrences.

The Board discussed camping trailers and their occupations in Town. Denise will reach out to the Planning Board for some clarity and consideration to ordinances that concern Campers Trailer use in Town. The Board will review this again in July.

Robyn will check with Road Agent as to what work was needed on the backhoe.

The Board tabled reviewing the levels of insurance coverage on Town properties, this will be readdressed in two weeks.

The Tax Collector will be in Thursday to send out property tax bills.

Robyn will look into getting the phone system set up at the Town offices. New phones were purchased several years ago and will make communications by phone more direct to the department intended.

**There being no further business, the meeting adjourned at 8:30 p.m. The foregoing minutes were approved on June 10, 2020, by the following members of the Select Board:**

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**Jennifer L. Locke**

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**Harry McGovern**

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**Denise Cartwright.**