

## **Select Board Meeting Minutes-May 20, 2020**

### **Present:**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Selectwoman: Denise Cartwright**

**Administrative Assistant: Robyn Gilmartin**

**Gayle Clement (Town Clerk)**

**Jason Cartwright (Fire Chief)**

**Dale Locke**

Meeting began virtually via zoom at 7:04pm.

Checks were signed.

Jason Cartwright inquired about the pine logs that were cut and stacked behind the fire station, he has a person who would take them. He also volunteered to clean up areas of debris wood that had been cut either by the town or state and left on the sides of the road. He will check with land owners prior to any removal.

Jason also informed the Board that that the Fire Department went on a Mutual Aid call Tuesday with 11 volunteers present.

A motion was made by Jennifer and seconded by Denise to give Jason authority to act on the Temporary First Responders Stipend, all Board members voted aye, by unanimous vote Jason is authorized to act on the Temporary First Responder Stipend. Once the funds are received for the stipend, the Town will issue checks through the payroll system as a one-time payment to each eligible member.

Jason inquired about information he found in Pat Webb's Fire Dept records pertaining to life insurance policies. Harry confirmed that these policies are offered through the NH Firemen's Association, the cost roughly \$3 per year. Jason will look into the status of these to see if they are current and to update.

Per Jason's request, Robyn inquired with the Town's insurance provider, Primex, about the coverage for the Fire Department buildings and vehicles, to be sure Primex has all the information they need and to check for updating. A copy of the policies coverage amounts for all Town buildings and vehicles was forwarded to the Board for review. The policy is due to be renewed in July.

A recommendation was made, though not mandated by Primex, that the Fire Dept should conduct driving record checks on its members to prevent any negative recourse to the Town if an accident occurred. Dale Locke expressed his concerns on background checks and requests that a policy be provided on the handling of the check process, before requesting anyone to

subject themselves. This subject was tabled for further discussion, Robyn will forward the present policy.

Jason will check for Fire Department's previous meeting minutes and forward them to Town Clerk for filing. All other department board members will be reminded that meeting minutes need to be kept on file with the Town Clerk.

Robyn will change the backhoes on the insurance policy with Primex.

All receipts incurred by the Town due to Covid 19 expenses will be submitted for reimbursement by the Cares Act, at this time there are three filing dates with appropriate time frames.

Minutes from May 13 were revised.

A vote was made, all voting aye to have Jennifer Locke, Chairperson sign the settlement agreement with FairPoint for \$4274.

The Board will be looking into property tax penalties during the covid crisis.

Gayle Clement inquired about the Town Hall being used for Board meetings, hearings and the Supervisors of the Checklist required open enrollment date. The Board will discuss this further next week.

Harry McGovern received a complaint about an excavator blocking class 6 section of Hawthorn Rd. Robyn will check with Road Agent.

A letter will be drafted to Mr. Presby as well as to his renter on West End Rd concerning business practices without a permit. The Board will review this next week.

**There being no further business, the meeting adjourned at 8:45 p.m. The foregoing minutes were approved on May 27, 2020, by the following members of the Select Board:**

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**Jennifer L. Locke**

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**Harry McGovern**

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**Denise Cartwright.**