

**Select Board Meeting Minutes-April 7, 2021**

**Present:**

**Selectwoman: Jennifer L. Locke**

**Selectman: Harry McGovern**

**Selectwoman: Denise Cartwright (ABSENT)**

**Administrative Assistant: Robyn Gilmartin (ABSENT)**

**Gayle Clement (via zoom)**

**John Wright (via zoom)**

Meeting was called to order at 6:13 pm. Roll call was taken.

Intent to Cut for Brent Day and Richard Carrier was signed, the board wanted to verify what class road this was on.

The auditor's explanation of the process reviewed for tying out between Quickbooks and Avitar monthly was reviewed by Jenn based on a phone conversation she had with Kyle Gingras.

Reviewed lawyer recommendations for wording of lien notice mailings

Reviewed NHMA guidance for order of payment application to accounts, will need to review again when all are present.

Building permit signed for Craig Weisenfluh

Signed checks

Jenn made a motion to appoint Harry as alternate ex-officio to the planning board in Denise Cartwright's absence.

Harry will meet with Doug Erb to swear him in for ZBA position, per Gayle Clements request.

Jenn and Gayle test recorded a brief zoom session

Jenn provided an update on Lisbon PD's house check release form. Mary will be working on a PDF version which can be emailed directly to the LPD.


Delinquent Notices went out today, they are notices only at this point and people will get in touch with Beth if any issues.

Jenn made a motion to go into closed session at 6:58PM for matters of reputation. Harry 2<sup>nd</sup> it and both voted aye.

Returned to Open meeting at 8:10PM

Harry made a motion to adjourn, seconded by Jenn.

There being no further business, the meeting adjourned at 8:15 p.m. The foregoing minutes were approved on 6/9/21, 2021 by the following members of the Select Board:

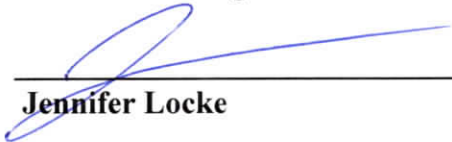


---

**Harry McGovern**

absent

**Denise Cartwright**



---

**Jennifer Locke**