

Select Board Meeting Minutes-April 3, 2019

Present:

Selectmen: Michael M. Ransmeier

Selectwoman: Jennifer L. Locke

Selectman: Harry McGovern

Administrative Assistant: Robyn Gilmartin

Reg Lavoie

Heidi Sagar

Gayle Clement

Andy Brackett

Linda Chandler

Marsha Chandler

Marilyn Booth

Meeting began at 7:00 p.m.

Checks were signed.

Gayle Clement and Marilyn Booth have come to **appoint Marilyn to the Conservation Committee**, due to a nonspecific error. A yes motioned by Jenn Locke seconded by Harry McGovern. Marilyn is appointed to the Conservation Committee for one year.

Linda Chandler had some questions concerning the school's budget, she has been directed to the School Board.

Andy Brackett gave a report from the Highway Department on the roads

A building permit renewal was signed.

Revised minutes from 3/06 and 3/20 were signed.

Robyn will check with Judy Boulet, the **Town's Moderator** about her attendance **for the ratification meeting**.

The Board reviewed all the **notices for the upcoming ratification meetings**. Notices have also been approved by DRA.

Corrections were made to 3/24 minutes.

The **Primex Insurance bill**, Robyn will arrange to have separated for each department. She will also inquire if we have **vehicle replacement** on the insurance policies.

The Board **reviewed the LVFD trust fund activity since inception** and discussed how the Town has tracked the fund and withdrawals from the fund. Heidi Sagar, town treasurer participated in the discussion and how to improve clarification of record keeping. In this research an amount of \$2800 could not be documented whether it had or had not been used for the LVFD expenses. The Board agreed to acknowledge the possible discretion and **keep accurate accounting records moving forward**.

Handbook revision will be on hold as Robyn will be attending a seminar from Primex on the subject next week.

The Board will continue to work on the **questionnaire from the auditors**.

Motion to end at 8:45 pm by Mike Ransmeier, seconded by Jenn Locke and Harry McGovern.

There being no further business, the meeting adjourned at 8:50 p.m. The foregoing minutes were approved on April 10, 2019, by the following members of the Select Board:

Michael M. Ransmeier

Jennifer L. Locke

Harry McGovern