

**CLOSED SESSION**

**Select Board Meeting Minutes-February 17, 2021**

**Present:**

**Selectwoman: Jennifer L. Locke (ABSENT)**

**Selectman: Harry McGovern**

**Selectwoman: Denise Cartwright**

**Administrative Assistant: Robyn Gilmartin (via zoom)**

**Bethany Carignan**

Closed Session began at 5:15pm to discuss personnel issues.

The Board has offered tax collector open hours to catch up and clean up.

The Board would like a contract set in place for Tax Collector.

The Board will request the Town Treasurer have written permission for designated department members to make bank deposits. If in the event a policy is put in place relinquishing the permission granted by Treasurer a locked devise will be needed to hold money until Treasurer makes deposit.

The Board asked if there are any lien thresholds in place, tax collector doesn't know. This will be discussed further.

Bethany explained her process for notices on delinquent taxes.

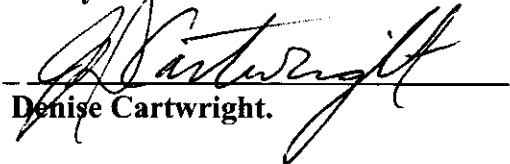
**There being no further business, the meeting adjourned at 5:30 p.m. The foregoing minutes were approved on February 24, 2021, by the following members of the Select Board:**

absent

**Jennifer L. Locke**



**Harry McGovern**



**Denise Cartwright.**