

## Selectmen Meeting Minutes-January 30, 2019

### Present:

**Selectmen: Errol S. Peters**

**Selectman: Michael M. Ransmeier**

**Administrative Assistant: Robyn Gilmartin**

**Select Woman: Jennifer L. Locke**

**Dale Locke**

Checks were signed.

Last week's **minutes were revised**; Robyn will have a final copy for next week.

Robyn will update the **mailbox policy**, for signing.

Claudia Lavoie will be paid \$25 for her assistance as Deputy Town Clerk covering Town Clerk hours on Friday. Motioned by Jenn, seconded by Michael, approved.

Robyn will contact Lisbon for an **official proposal for the Lisbon Fire Department** services for the Town of Landaff.

Dale Locke has presented a **check from the Landaff Fire Association** from proceeds from activities in 2018 in the amount of \$2500 to the Town to offset the fire departments budget.

The **Warrant Articles** that have been received have been reviewed. Deadline is Feb 5.

Our cost for the **Lisbon Police Department will be added to the 2019 budget**.

Robyn will call Royal Electric to **have light on ramp and down stair's entrance fixed**.

Robyn will call Jeff McKay to get price of heater for the Town Clerk's office.

The **generator quotes** are in and will be reviewed, an estimate of \$35,000 will be added to the budget.

Robyn will gather several **quotes for Web Site** to see if this could be budgeted or if a Warrant Article is needed, and at that point bids. Jenn will also be looking into options.

A contract for CAI to update the Town's maps has been signed by the Select Board. Robyn will return signed copy.

Robyn will call the State Police to see if they will add a report for the Annual Report.

**PS-28 Property inventories** will no longer be mailed out. This is an optional tactic proposed by the DRA. Due to mailing costs and actual effectiveness, the Select Board has voted to no longer use these forms. Records are kept sufficiently to keep track of changes.

Jenn has offered to **draft the Select Board report** for the Annual Report.

Town Meeting Minutes from 1994 have been unobtainable. Jenn has called the DRA for archived copies; the date in question is out of their kept date range.

Meeting was adjourned at 9 p.m.

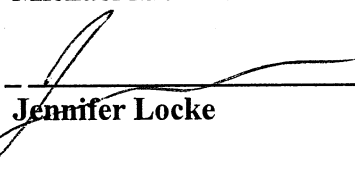
**There being no further business, the meeting adjourned at 9:00 p.m. The foregoing minutes were approved on February 8, 2019, by the following members of the Select Board:**



**Errol S. Peters**



**Michael M Ransmeier**



**Jennifer Locke**