

Landaff Select Board Meeting
Landaff, NH
January 25, 2023
6 PM

Minutes

Present: Denise Cartwright, Jenn Locke, Harry McGovern, and Frances Day,
Administrative Assistant

Meeting was called to order at 6:15 p.m. Roll was taken.

Minutes from January 11, 2023 meeting were reviewed and revised for signatures at next Board meeting.

Denise addressed correspondence received from Errol Peters regarding his Right to Know request. The Board decided to send a written response to his request explaining that the information he has requested will be gathered with the assistance of the Assessor and the Tax Collector in a timely fashion but will extend beyond five business days.

Jenn requested that Fran upload the audit form (MS-60A) Auditor Option and Schedule from the DRA site for signatures. Jenn suggested that MS-636 be completed and then reviewed by the DRA for approval prior to finalization. In order to complete same, the Board will need the 2023 budget and drafts of all warrant articles. It was agreed to schedule budget work sessions for the upcoming weekend. Fran will draft the notice for a budget work session for Saturday, Feb. 28 at 2 pm for posting.

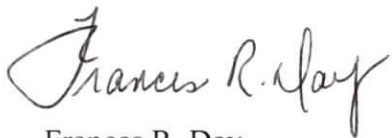
At this point, Jason Cartwright was acknowledged by zoom. Jason wanted to review and correct the Fire Department budget figures for 2022. He explained the grant expense and the grant match and identified amounts of line items. He reviewed his 2023 figures and discussed warrant articles to be included for approval at the Town Meeting.

Denise addressed correspondence received from the Deputy Town Clerk following up on a salary request for the Town Clerk position. Harry reviewed NHMA guidance and found that the Select Board does not have the authority to set the Town Clerk's salary and the Board then decided to add it to the other warrant articles. Denise will draft a response. Discussion followed with the Board agreeing to draft warrant articles relative to State vehicle registrations, as well as the salary for the Town Clerk for approval at the Town Meeting.

There being no further business to come before the Board, Denise made a motion to adjourn, seconded by Harry.

The meeting was adjourned at 8:55 pm.

Respectfully submitted,



Frances R. Day

Denise Cartwright



Jenn Locke



Harry McGovern

